

# Archived Information

## Interim Evaluation of the Regional Educational Laboratories

### Individual Evaluation Plan for the Pacific Resources for Education and Learning (PREL) February 24, 2000

The purpose of this document is to describe the plans to implement the Interim Evaluation of the Regional Educational Laboratories at the Pacific Resources for Education and Learning Regional Educational Laboratory (PREL). This plan contains the most up-to-date information on the schedule of activities to implement the evaluation at this Laboratory, the current panel members, and the proposed data sources. The data sources are based on information obtained from PREL's nominated signature works, their inventory of products and services, and the other data items needed to examine overall Laboratory operations.

#### A. Schedule of Activities for PREL Evaluation

Activity	Proposed Date
Approval of Individual Evaluation Plan by PES	04/12/99
Receipt of advance materials from PREL	04/26/99
Distribution of advance materials to panel members	04/28/99
Training Session #3, including PREL presentation	05/05/99
On-site panel visit	05/17/99 – 05/21/99
Individual evaluation reports submitted to DIR	05/21/99
Synthesis report submitted to DIR by panel chair	05/28/99
Review of synthesis report by panel members	05/31/99 – 06/04/99
Final synthesis report submitted to DIR by panel chair	06/11/99
Synthesis and individual reports sent to PREL and ED	06/15/99
PREL response to evaluation report submitted to DIR	06/29/99
DIR submission of PREL Interim Evaluation Reports (including individual reports, synthesis report, and Lab response) to ED	07/02/99

#### B. Current Participants in PREL Evaluation

The following persons are assigned to serve as members of the PREL review panel:

Judy Bodenhause  
John Brickell  
Toni Haas  
Andrew Hayes (chair)  
Haroldie Spriggs

### **C. Data Sources to be used in the PREL Evaluation**

The Evaluation Framework approved by ED contains associated evaluation questions and indicators to guide the conduct of the Interim Evaluation and reporting of results. The specific data sources to be used for the evaluation of PREL have been developed after receiving input from the Laboratory, the OERI Program Officer, and PES regarding the nominated Signature Works and the PREL Inventory of Products and Services.

The remainder of this section identifies the specific data items to be reviewed or data collection activities included in the PREL evaluation plan. Most of the publications and other hard-copy materials specified as data sources are to be provided to the peer reviewers as part of their advance materials. Peer reviewers with Internet access will also be able to examine the PREL's web-site before arriving on the site visit.

The following data sources are grouped by whether they are: (1) associated with a Signature Work; (2) additional items selected from the Inventory that are not part of the selected Signature Works; or (3) materials to be reviewed in conjunction with overall Laboratory operations. Summary descriptions of the two selected Signature Works, as described by PREL, are attached to this document.

#### **Signature Work 1: Research and Development Cadre**

PREL's Research and Development (R&D) Cadre is a regionwide leadership team comprised of educators who are selected by each Pacific entity's Director, Minister, or Superintendent of Education. The R&D Cadre - with input from the PREL Board of Directors, other Pacific educators, needs assessments and other sources – identifies the significant educational problems facing the Pacific region and plans, designs, and executes research in these areas of concern. Research is designed to focus attention on critical variables that affect educational outcomes in schools throughout the region. The primary purposes are to: (1) build the regional capacity to analyze, understand, and carry out much-needed research; and (2) better understand the causes of pervasive educational problems. This research then leads to the development and implementation of research-based solutions that are relevant to the particular issues found in the Pacific region. For this Signature Work, peer reviewers will examine the R&D Cadre and selected research studies that have been conducted or are under development.

Specific publications and materials related to this Signature Work have been selected from the PREL Inventory of Products and Services or were identified by the Lab as appropriate data sources within the nomination of the Signature Works. The list of proposed data sources for advance review of Signature Work 1 includes:

#### R&D Cadre

- Relevant excerpts or page references (e.g., technical proposal, quarterly reports, annual updates)
- Relevant PREL Board minutes
- Excerpts from annual consumer report

- Documentation of needs assessment related to Signature Work 1 (e.g., excerpts from Educational Needs Assessment Report for the Pacific Region)
- Entity planning meetings reports
- Knowledge Gaps and Research Plans (1996)
- Relevant sections from External Peer Review Panel Report (1997)
- Relevant sections from Self-Study Report (1997)
- Relevant sections from evaluation reports (including Formative Evaluation of PREL Products, Services, and Workshop/Presentations (1999); Annual Formative Evaluation Survey: PREL Materials and Workshops/Presentations (1997); Formative Evaluation: Services and Materials Survey (1996))
- R&D Cadre Seminar materials (agenda, minutes, topics, handouts, outcomes, evaluations)
- R&D Cadre Research Plan 1995-2000
- Documentation of establishment of Research Advisory Council
- Documentation of QA process on selected Signature Work 1 materials/activities
- Dissemination statistics related to Signature Work 1
- Customer feedback related to Signature Work 1
- REL performance indicators

#### RAPSTA (Retention and Attrition of Pacific School Teachers and Administrators) Study

- RAPSTA Studies (selected reports/presentation packets)
- Impact/Dissemination of study results (e.g., CNMI newsclips, American Samoa Public Schools Report)
- Coping with Teacher Stress: A Research Synthesis for Pacific Educators
- At-Risk Teachers (research synthesis)

#### PLUS (Pacific Language Use in Schools) Study

- Plans for the study (research design, communications with Research Advisory Council, data matrix, instruments)
- Language Use at Home and School (research synthesis)
- Report on the Vernacular Language Project
- Report on Chamorro, Carolinian, and English Language Education

On-site activities for evaluation of Signature Work 1 may include interviews with:

- PREL project staff involved with Signature Work 1
- R&D Cadre members (selected)
- Research Advisory Council national scholars (selected)
- OERI Program Officer

### **Signature Work 2 — Language and Literacy Focus**

PREL's Board of Directors has established literacy as the overarching focus of PREL's work. In addition to its provision of increased access to knowledge and global communication, literacy is seen as the key to developing human resources in the Pacific

region; achieving literacy means added economic value for individuals and for society. The wide variation of language environments in the Pacific region (ranging from 5 percent concentration of students who are English language learners to 99 percent) leads to educational policies and practices that call for a variety of English and vernacular language use. This Signature Work will explore PREL's response to this regional need through a variety of approaches including professional development, publications, and multimedia products

The list of proposed data sources for advance review of Signature Work 2 includes:

- Excerpts from or page references to relevant sections of PREL contractual documents (e.g., technical proposal, quarterly reports, annual updates)
- Selected Board meeting minutes
- Annual Consumer Report (excerpts)
- Documentation of research base for Signature Work 2
- Documentation of needs assessment related to Signature Work 2 (e.g., entity planning meeting notes, excerpts from Educational Needs Assessment Report)
- Selected sections of relevant evaluations (e.g., Self-Study, External Peer Review, Formative Evaluation)
- Documentation of QA process conducted on selected Signature Work 2 materials or activities
- Dissemination statistics
- OBEMLA/OSERS request to present at national conference (correspondence)
- NCBE request to include report in on-line library (correspondence)
- Relevant contracts related to Signature Work 2 (e.g., Assistance with Language Arts Standards and Curriculum Development, subcontract to MERC for Pacific Writers Institutes, development of bilingual books (RMI))

#### Professional Development

- 1997 PEC Pre-conference Institute: Pacific Choices for Language Use (selected materials)
- 1998 PEC Pre-conference Institute: First and Second Language Literacy (selected materials)
- Pacific Writer' Institutes (selected materials)
- OSERS/OBEMLA Forum on Early Intervention (PowerPoint slides)
- Storytelling Workshops (selected materials)
- Relevant selections from Language and Cultural Diversity Laboratory Networking Program (LNP) framework

#### Publications

- *Pacific Education Updates: Education for Within and Beyond the Reef* (newsletter)
- *Promising Practices in the Pacific Region* (newsletter)
- *Language Use at Home and School* (research synthesis)

- *Chamorro Word Book*
- *Samoan Word Book*
- A Review of “The First and Second Language in Education” (briefing paper)
- Integrating Title IV and Title VII: Using TRIBES to Teach English as a Second Language (briefing paper)
- Pacific Reading Success Network; Dear Teacher Let Me Tell You Who I Am... (brochures)

#### Multimedia Products

- Plans for teleconference on First and Second Language Literacy
- Reading Aloud to Children audiotape series (selection)
- PALM CD-ROM (on-site)
- Language, Literacy, and Education powerpoint presentation

On-site data collection activities in relation to Signature Work 2 may include interviews with:

- PREL project staff involved with Signature Work 2
- PREL Board members (selected)
- PCIC members (selected)
- OERI Program Officer

#### **Additional Items Selected from the Inventory of Products and Services**

In addition to the Signature Works data sources, additional materials will be provided in advance to the peer reviewers. The following materials have been selected from the PREL Inventory to provide additional breadth to the evaluation:

- Pacific Center News (selected issue)
- Pacific Education Update (selected issue)
- Ebeye Public School/Al Maron - (hardcopy overview in advance, Coming Together video on-site)
- Leadership Institutes (selected materials)
- Pacific Educators in Residence (PEIR) Handbook
- PEC packet (e.g., planning book?, program, evaluation report)
- CSRD brochure
- Educator leave policy work of R&D Cadre (relevant passages from minutes)
- Voyages in Mathematics and Science (selected issue)
- PREL Website
- E-School Technology in Education Conference Program

## **Materials for Overall Laboratory Operations**

Other materials will be collected and provided to the peer reviewers so that they can examine the overall operations of PREL. The following materials will be provided to the peer reviewers in advance of the site visit:

- Original RFP (DIR will copy and provide the “Scope of Work” to reviewers)
- Inventory of products and services from the current contract period (to be copied and provided to peer reviewers by DIR).
- PREL Technical Proposal and response to technical questions
- Contract modifications
- Quarterly reports
- Annual plans and updates
- Summary of PREL funding, by source
- Organizational chart
- Board roster and affiliations
- Selected Board meeting agenda and minutes
- Self-Study Report (1997)
- Educational Needs Assessment Report for the Pacific: 1997
- External Peer Review Panel Report (1997)
- QA System - procedures documentation
- Annual Formative Evaluation Survey (1997)
- Customer feedback procedures documentation (e.g., customer satisfaction survey results)
- List of staff presentations at relevant regional and national meetings
- Annual Consumer Report
- List of staff publications in external venues
- Relevant reports by OERI staff
- Utilization statistics (e.g., web site hits, # materials disseminated)

On-site interviews regarding overall PREL operations will be conducted and should include:

- Staff interviews
- Board interviews or focus groups
- OERI Program Officer interview